



Partnership between the EU and the Government of Kenya to advance the Blue Economy Agenda through Coastal Development – “Go Blue” – Italian Cooperation Component
FED/2020/419-534



PROFESSIONAL VACANCY ANNOUNCEMENT

Reference Code: Ref. n.: 23/2021/KEN-SC/Coop.Ita.

Date of publication: 14/04/2021

Deadline for application: 29/04/2021

Position: Scientific Coordinator.

Job Type: International Expert in long mission (non-permanent contract).

Duty station: Mombasa (Kenya).

Duration of assignment: 44 months.

Starting period: at the end of the recruitment process

Profile: Scientific Coordinator

Programme: "Coastal Economic Development in Kenya EU and the Government of Kenya partnership to advance the Blue Economy Agenda through Coastal Development - “Go Blue” Programme (hereafter referred to as "the Programme"), financed by the European Union and implemented by the Italian Agency for Development Cooperation (AICS).

PROGRAMME DESCRIPTION

In line with the E.U. Action Document for Coastal Economic Development in Kenya “Go Blue”, the Programme intends to contribute to coastal economic development in an inclusive, integrated, participatory and sustainable manner.

CIHEAM Bari, as Sub-delegatee, is engaged in developing the activities assigned by the Italian Agency for Development Co-operation (AICS) in supporting efforts by the Government of Kenya to boost blue economy-related growth in line with the Nairobi Statement of Intent on Advancing the Global



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Sustainable blue economy, and as a contribution to the Partnership between the E.U. and the Government of Kenya to advance the Blue Economy Agenda through Coastal Development (“Go Blue”).

With an **overall objective to contribute to coastal economic development in an inclusive, integrated, participatory and sustainable manner**, the Programme aims to overcome critical constraints that limit production, value addition, marketing and access to markets for small scale fisheries actors and cassava smallholder farmers and their households through a value chain approach.

To this end, the action will promote interventions that would strengthen the economic performance of small-scale fisheries and cassava MSMEs and enhanced inclusiveness, social and environmental sustainability of the two abovementioned value chains. By reinforcing these two value chains, small-scale fisheries producers and smallholder farmers will access better markets and thus achieve better market prices that let them realise economic and social goals (better working conditions and decent jobs), mainly through value chain improvements. As an outcome of supply stimulation, new jobs will be created and households' socio-economic conditions will be improved.

The developed activities will benefit women and youth and will promote the transition to an inclusive Blue economy.

The project finally aims to empower the J.K.P. (*Jumuiya ya Kauni za Pwani*) Secretariat to effectively deliver its mandate through integrated strategies and economic blueprints that promote gender-equitable resource access, control of assets, and benefits for fishery-dependent households well as policies and programs better aligned to support improved livelihood opportunities, increased incomes and adaptive capacity.

TERMS OF REFERENCE

Duty station: Mombasa.

Contract and Remuneration: salary, benefits and other conditions are offered under the CIHEAM Bari rules and regulations, in particular, will be determined based on professional seniority, specific professional qualification and level of competence concerning the responsibilities and specific tasks that the successful candidate will be required to perform.

Duration: 44 months – including a three-month probation period – due to availability of funds and satisfactory performance.

Expected start of employment: at the end of the recruitment process.



1. KEY FUNCTIONS

Scientific Coordinator

Under the overall supervision of AICS Regional Representative in Nairobi, in close collaboration with the P.M.U. team and particularly with the CIHEAM Bari HQ, the Scientific Coordinator supports the correct implementation of the assigned activities and reporting of the Programme implementation.

In particular, she/he will perform the following tasks:

1. Initiate and coordinate the assigned activities to ensure timely and effective delivery of the expected outputs.
2. Draw up a work plan.
3. Fulfil progress and financial reporting obligations, both external (for the E.U.) and internal for AICS and CIHEAM Bari
4. Plan and support the activities of the international experts in short mission in loco.
5. Set up the ToRs for international experts in short mission.
6. Contribute to the selection of the international experts in short mission.
7. Organise events (where needed) in loco under the approved work plan.
8. Fulfil the CIHEAM Bari administrative and financial rules as well as its ethical clauses.
9. Organisation, supervision, and daily monitoring of the approved Work Plan's implementation coordinated with Bari's CIHEAM headquarters.
10. Ensure the preparation of the annual and final financial reports; in any other financial reporting task and during the Audit procedures (internal and external).
11. Provide overall technical and operational support to the Programme Management Unit (P.M.U.), including preparing technical documents and reports.
12. Contribute to partner and stakeholder relationships, including liaison with the E.U. Delegations/Headquarters, Programme Governing Bodies, and the concerned Kenyan stakeholders at central and local level (e.g. Ministries and municipal authorities).
13. Provide support to the tender evaluation committees, monitor the execution and closure of contracts, and coordinate any related documentation preparation.
14. Support the P.M.U. during internal and external audit/evaluation missions.
15. In collaboration with CIHEAM Bari HQ and the Administrative Office of AICS Nairobi, ensure maximum publicity of the tender documents on the CIHEAM Bari institutional website.
16. Ensures proper administrative implementation of the sub-delegation agreement with the application of the E.U. financial instrument of reference and the accounting procedures required;
17. Performs other duties as required.



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2. REQUIREMENTS

2.1 Essential Requirements:

Candidates will be considered eligible for selection based on the following essential requirements, to be fulfilled by the deadline for applications:

2.1.1 Mother tongue Italian;

2.1.2 University degree in agricultural disciplines (level 6 European Qualification Framework E.Q.F.), matched with highly qualified professional experiences in coordinating projects in the development sector;

2.1.3 At least 20 years of relevant professional experience working with international organisations, aid bodies in accounting/procurement/finance and administrative position;

2.1.4 Fluency in written and spoken English (C1 Level - Common European Framework of Reference);

2.1.5 Proficiency in the use of Microsoft Office applications.

2.2 Preferred requirements:

2.2.1. Higher university degree (PhD or other Higher Education Courses recognised in the sector of interest) additional to the minimum requirements indicated in point 2.1.2 above;

2.2.2 Previous working experience on coastal development in East Africa.

2.2.3 Knowledge of rules, regulations and procedures in use by the E.U. (e.g. reporting obligations; PRAG) in developing countries with international organisations.;

Before submitting their application, candidates should assess whether they fulfil all the essential requirements specified in this vacancy notice. Start and end dates of all previous jobs and indication on whether they were full- or part-time should be clearly stated in the curriculum vitae. Details of any professional experience, training, research or studies must be provided in the application. Upon request, candidates must provide supporting documentation clearly indicating the duration and nature of those experiences.

3. Application Procedure

All interested applicants shall submit the application, duly dated and signed, in pdf format, to the following email address cv@iamb.it.

The application should include:



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- Motivation letter (maximum 1 page)
- Signed Curriculum vitae in English (Europass format);
- Copy of valid passport.
- Personal data treatment statement.

Applicants are requested to specify the following reference code in the email subject:

Ref. n.: 23/2021/KEN-SC/Coop.Ita. "Application for Scientific Coordinator in Kenya"

Applications without the above reference will be excluded from the selection.

CIHEAM Bari is committed to achieving gender balance staff. Qualified female applicants are encouraged to apply for these positions.

The applicants should also provide a telephone number and an email address for communications and notify CIHEAM Bari of any change occurred after submitting the application.

Please note that only complete applications received within the deadline will be accepted and considered.

4. EXCLUSION FROM SELECTION PROCEDURES

Applications containing the following defects will not be considered:

- Applications lacking any of the essential eligibility requirements;
- Applications received after the deadline stated in this announcement;
- Application documents not signed;
- Application lacking of any essential document as per application procedure

5. EVALUATION OF APPLICATIONS

Once the terms of validity of the notice have elapsed, CIHEAM Bari assesses the applications' admissibility regarding the presence of the essential requirements and the absence of causes for exclusion.

Subsequently, the CIHEAM Bari appoints a Commission, which meets the candidates' requirements for autonomy and impartiality. The Commission assesses the merits of applications by assigning a maximum overall score of 100 points according to the following criteria:

5.1 Qualifications (Max 50 points)

Assessment of education, professional experience and competencies, and possession of preferred



requirements as indicated in the documentation submitted by the candidate will be carried out according to the below parameters:

- Education – up to 20 points
- Language skills – up to 10 points
- Assessment of professional experiences – up to 20 points

5.2 Interview (Max 50 points)

Only candidates scoring a minimum of 40 points under Essential and Preferred Requirements (comprised of art. 2.1.1, to art. 2.2.3) will be included in the shortlist and invited for an interview.

The interview will take place via video conference (e.g. Skype).

The interview shall be held in the languages indicated in the call for applications. It shall assess the applicant's knowledge and experience, his or her ability to carry out the task in question, the language skills required and any other skills deemed necessary to assess the candidate's profile with the post to be filled. The interview notice is sent by email to the address indicated by the candidate at the time of application. Applicants shall not be entitled to reimbursement of any costs incurred in connection with the interview.

6. RESULTS OF THE SELECTION

The candidate with the highest score in the ranking is declared the winner and will be informed accordingly. In case of a decline by the winning candidate or early termination of the contract, the office reserves the right to appoint another candidate from the ranking list - if the necessary financial resources are available.

In the event of equal scoring, the youngest candidate will be preferred.

The ranking list is published on CIHEAM Bari website.

Due to essential service reasons, the winner of this selection notice must take up service in Kenya not later than 1 month from the publication of the ranking on CIHEAM Bari websites. In case the availability is not granted, the office reserves the right to appoint another candidate from the ranking list.

7. PERSONAL DATA TREATMENT

Applicants are aware that submission of their applications implies consensus to treat and manage their personal data (included sensitive ones). This data will be exclusively managed by the CIHEAM



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Bari personnel who is in charge to store and use of the application dossier.

In particular, CIHEAM Bari is committed to manage personal data in conformity with privacy obligations issued last 5 July 2019 (“Security of the Information and Personal Data Protection Policy”), inspired to the EU Regulation 679/2016 – “General Data Protection Regulation” including further modifications/amendments.

8. SAFEGUARD CLAUSES

CIHEAM Bari reserves the right to proceed with the assignment's formalisation as soon as the administrative-financial procedure for entrusting the fund is completed.

CIHEAM Bari may not go through the assignment procedure for opportunity reasons discretionally evaluated. This assignment is on a temporary basis only, submitted to periodically monitoring and shall not consist in a permanent job, neither within CIHEAM Bari nor within the project itself.

In the event of force majeure forcing the coordinator to return to Italy, the remuneration will be commensurate accordingly.